

Vacancy Questionnaire

ING Insurance Company of Canada

Name of Insured:	Policy No.:
Address of Location:	

Vacancy

1. How long has this property been vacant and for what reason?
2. What is the anticipated future of this building?
3. What will be the approximate duration of vacancy?

Protection

4. Are outside doors and windows fully secured and locked?
5. Is a key for the property in the hands of a competent person who checks the building from time to time?

If so, who is this person and how often is the property checked?
6. Is the property secluded or easily viewed from the road?

Maintenance

7. Have any public utilities (hydro, telephone, water, gas) been left in service?

If so, for what reason?
8. Have all electrical appliances, if any, been disconnected?

9. Are there curtains in windows? If not, what means have been taken to prevent the building from looking unoccupied?

10. Is the property being maintained in a usable and saleable condition at all times?

11. What arrangements have been made to maintain the property and attend to the grounds?

Agent's/Broker's Report

12. Have you visited the property to verify the above answers?

13. A recent photograph of this risk must accompany this questionnaire.

14. Is the general maintenance, overall appearance and prospects for re-occupancy such that you can recommend this property for insurance?

Date _____

Signature of Agent/Broker _____